

## FITZHEAD PARISH COUNCIL

**Parish Council Meeting held on 17th August 2017 in the Tithe Barn  
commencing at 7.15pm.**

### MINUTES

**Present:** Alison Kent, Ian Coombes, David Pink, Katriona Smith & Wendy Jonas

**In Attendance:** Jill Loader (Clerk), 1 member of the public

**Public Speaking Time:** a) The noticeboard by the pub required fresh glass so you could read the notices. b) No police reports had been put onto the web site recently. Clerk explained she'd had difficulty in uploading files onto the web had and has asked Muriel Adams to load the agenda and minutes. Will address issue of website with relevant people.

**1. Apologies for Absence:** None

**2. Declaration of Interest/Dispensations:** None

**3. Minutes of previous meeting:** The minutes of the Parish Council Meeting held on 17<sup>th</sup> May 2017 were approved and signed as a correct record. The Chair signed each page.

**4. Matters Arising –**

4.1 Highways had completed the works at Washers Barn but drains were still blocked by Pete Hurman's field by Meadow Gate. It was understood there were plans to connect the drains down the lane by the post box once more funds were available.

4.2 Wendy Jonas now had a Lloyds Bank account so could be added on as a cheque signatory.  
Action: Clerk

4.3 Insurance for Fitzhead Events Group – agreed to invite a member of the group to attend the November meeting when the precept would be discussed for next financial year. A decision whether to support the group's insurance premium for the following year would be discussed. The PC had supported the group this year with a donation of £150.00. Action: Clerk

4.4 Broadband update – agreed to ask TDBC and SCC councillors to attend the November meeting for an update.

**5. Highways Issues**

5.1 No other issues reported other than drains by Meadow Gate.

**6. Proposed Bench - in memory of Sue Bellamy**

6.1 Katriona Smith reported the PCC and Terry Bellamy wanted the seat positioned outside the Tithe Barn as originally stated. The PCC agreed they would pay the fee to Highways to obtain the necessary license. Agreed PCC should contact Road Records to obtain the license.

6.2 The clerk had contacted Road Records to inform them the PC would not take on the responsibility of the seat and confirmation had been received the license had been destroyed.

**7. Wildlife Letter Received from Resident**

7.1 A letter received from a resident detailed her concerns over the loss of wildlife in an area of Fitzhead. This was taken seriously by the PC and it was agreed to contact PCSO Louise Fyne to investigate this matter further. Action: Clerk

7.2 Clerk to reply to resident by letter following the notice which had gone into the parish magazine. Action: Clerk

## 8. Village Survey Results

- 8.1 The PC wanted to know the reasons behind the village survey being carried out and was informed it was a process that had to be followed in order to hopefully obtain funds from the National Lottery Fund.
- 8.2 Once the results had been reviewed a general meeting of the village would take place to agree what the main priorities should be in order to apply for funds to the National Lottery.
- 8.3 The clerk confirmed Dennis Quick from Highways had stated the grass verges around the church wall and tithe barn as shown on the highway record plans are recorded as public highway.

## 9. Planning Update

- 9.1 17/17/0005 Erection of conservatory to south elevation at Lucy's House, Manor Farm. Conditional approved had been made on 7 July 2017.
- 9.2 17/17/0006/LB Erection of single storey extension to rear of 3 The Nook, Washers Barn. This had been withdrawn .

## 10. Play Area

- 10.1 Weekly Inspections: Agreed it was the responsibility of the person with the play area folder to pass this onto the person carrying out the following month's inspections.

Alison Kent	August
Katriona Smith	September
David Pink	October
Ian Coombes	November & December
Wendy Jonas	January

- 10.2 Wobble Board – during an inspection the wobble board bolts had been replaced due to deterioration. Agreed to refund Ian Jonas for the new bolts fitted.
- 10.3 Dog mess had been reported in the play area. Also the dogs from The Old Rectory had been seen running around the village again. It was agreed to report this to the Dog Warden for action.
- 10.4 The Hedge had been cut on the outside recently. After discussion it was agreed to ask Tony to replace the two rotten posts in the hedge line. Also to ask Tony to cut the hedge but not coppice it this autumn.
- 10.5 Flat seat swings: Agreed to shorten one swing more than the other to allow for taller children to use these swings. Review height again.
- 10.6 Grant Letter from TDBC – agreed to review this after the annual inspection report has been received to see if the PC needed to replace any further play equipment.

## 11. Finances:

- 11.1 It was proposed, seconded and unanimously agreed to pay the following invoices:  
Clerk's wages £156.88, Tithe Barn £8.00, HMRC PAYE £39.20, Clerks expenses £16.36  
**Receipts received:** Lloyds Bank £0.91p bank interest.  
Bank Balance as at 12 August 2017 £10,223.60.

11.2 Tithe Barn Project Funds – it was proposed, seconded and unanimously agreed to earmark £5,000 towards the works for the Tithe Barn.

**12. Police Report** – the report received by PCSO Louise Fyne would be put onto the website.

**13. Taunton Deane Councillor’s Report** – no report.

**14. Somerset County Councillor’s Report** – no report.

**15. Date of Next Parish Council Meeting**

It was agreed to hold the next Parish Council Meeting on 16<sup>th</sup> November 2017 at 7.15pm.

There being no further business the meeting closed at 8.20pm