

# **FITZHEAD PARISH COUNCIL**

**The Annual Parish Council Meeting will be held on Thursday 18 May 2017 in the Tithe Barn commencing after the Annual Parish Meeting at 7.15pm.**

## **AGENDA**

### **Pre-meeting Public Question Time**

The Public and Press are entitled to attend. The public are not permitted to take part in the Council meeting. However, at the Chairman's discretion the meeting may be suspended occasionally to receive public comments and questions.

### **1. Election of Chairman**

### **2. To receive the Chairman's declaration of acceptance of office.**

### **3. Apologies for absence.**

### **4. Declarations of Interest/Dispensations.**

### **5. Minutes of Previous Meeting.**

To sign as a correct record the minutes of the meeting held on 16<sup>th</sup> February 2017.

### **6. Matters arising from the February minutes:**

### **7. Proposed Bench in memory of Sue Bellamy – position and responsibility for maintenance – PC, PCC, Tithe Barn Committee – discussion**

### **8. Play Area**

8.1 Weekly inspection reports – update on any issues

8.2 Replacement Swings - update

### **9. Finance.**

9.1 To approve salary for Clerk and invoices received for payment – see separate list

9.2 Year End Accounts 2016/17 to approve and sign – previously circulated

9.3 Annual Audit 2016/17 – Accounting Statement and Annual Governance Statement to approve

9.4 Internal Audit

9.5 Discuss and approve Insurance Quote for renewal 1<sup>st</sup> June 2017

9.6 Discuss the insurance cover regarding the The Events Group in Fitzhead

9.7 Bank Mandate – changes regarding signatories to approve

### **10. Taunton Dean Councillor's Report – Gwil Wren**

### **11. Somerset County Councillor's Report – James Hunt**

### **12. Police Report**

### **13. To agree a date for the next quarterly meeting**

Signed: *Jill Loader*

Clerk to Fitzhead Parish Council

Tel: 01823 400801

13 May 2017